

## Carillon Beach Institute / Association / **Approved Minutes**

Board Meeting Agendas / **February 19<sup>th</sup> 2022** at 8:00 am / Online Platform

**Approved at 4/23/22 Board Meeting**

### Carillon Beach Institute Meeting Agenda

1. Call to Order – R. Dunn **8:02 AM**
2. Call of Role / Establishment of Quorum – R. Dunn **All directors present**
3. Proof of Due Notice of Meeting – R. Braniff  
**Noticed outside of 48 hours both by email / postal kiosk**
4. Approval of Minutes from **December 18<sup>th</sup> Meeting** – R. Dunn **Motion: B. Thomas**  
**2<sup>nd</sup>: K. Ross VOTE: 5-0 in favor**
5. General Managers Report – R. Braniff **(5 min.)** **R Braniff Spoke on Village Green**  
**grass annual program and annuals turnaround at the circle; info on the Easter**  
**Gathering to come**
6. “Preserve The Legacy” Capital Campaign / Project Update – R. Braniff **(5 min.)** **R**  
**Braniff spoke on Preserve the Legacy campaign also on Belltower door delay and**  
**remainder of project; project is 90% completed, need to replace electrical panel**  
**AFTER the door is installed. Mike Hunnicutt spoke on Meeting House material**  
**delays and selection of contractor. Materials are being ordered and will be stored**  
**until the renovations can begin. R. Dunn spoke on July start date for Meeting**  
**House renovations.**
7. Appointment of two Board Members- R. Dunn **(5 min)** **M: R. Dunn to appoint Sally**  
**Schreffer and Jon Zimmerman to vacant Board seats. 2<sup>nd</sup>: K. Ross VOTE 5-0 in favor**  
**M: K. Ross to jointly appoint Sally Schreffer as Secretary & John Zimmerman as**  
**Treasurer 2<sup>nd</sup>: B. Thomas VOTE 5-0 in favor**
8. Adjournment **8:19 AM**

### Carillon Beach Association Meeting Agenda

1. Call to Order – R. Dunn **8:19 AM**
2. Call of Role / Establishment of Quorum – R. Dunn **All directors present**

3. Proof of Due Notice of Meeting – R. Braniff **Noticed outside of 48 hrs both by email / postal kiosk**
4. Approval of Minutes from **December 18<sup>th</sup> Meeting** – R. Dunn **Motion: B. Thomas 2<sup>nd</sup>: K. Ross VOTE 5-0 in favor**
5. General Managers Report – R. Braniff **(5 min.)** R. Braniff gave an update on a host of projects going on in the community, including new gate equipment, kids' playhouse redone, handicap ramp and lift halfway completed, walkovers being repaired and professionally painted.
6. Appointment of two Board Members- R. Dunn **(5 min)** **M: K. Ross to appoint Sally Schrefer to vacant Board seat 2<sup>nd</sup>: B. Thomas VOTE 5-0 in favor M: B. Thomas to appoint John Zimmerman to vacant Board seat 2<sup>nd</sup>: K. Ross VOTE 5-0 in favor M: R. Dunn to jointly appoint Sally Schrefer as Secretary & John Zimmerman as Treasurer to Board 2<sup>nd</sup>: K. Ross VOTE 5-0 in favor**
7. Annexation of Lots Z-01 / Z-02 – K. Ross **(5 min)** **M: K. Ross In accordance with the full membership vote with 56.1% voting whereby 181.7499 voted "Yes" and 3.125 voted "No" that authorized the board to give final approval of annexation of single family lots within the gated portion of Carillon: I move pursuant to the owner's request to annex Lots Z-1 and Z-2 shown in the attached surveys 2<sup>nd</sup>: B. Thomas VOTE 5-0 in favor**
8. Stormwater Mitigation Committee Report – B. Thomas **(5 min)** **B. Thomas spoke on meeting progress, next steps, solution impact and cost**
9. Design Review Report – J. Hampel **(5 min)** **J. Hampel spoke on new relationship between the HOA / Compliance and Design Review, active construction projects, DR website features, possible future fee changes to tailor deposits based on type of construction. Homeowners need to notify the HOA via the web site when they are doing renovations (inside and outside) so that Carillon has a handle on who are the contractors and how to manage parking, dumpsters, porta potties, etc.**
10. Roundabout Stucco Restoration Project – R. Braniff **(5 min)** **R. Braniff spoke on roundabout deterioration and cost of repairs for each. M: B. Thomas to approve funds needed for repairs to both roundabouts, with an Estimate of \$32,800.00 2<sup>nd</sup>: J. Zimmerman VOTE 5-0 in favor**
11. Owner Questions / Comments **(Limit of 10 min. / Limit 2 min. per person)** **one on call question and some chat questions; R Dunn shared a few comments from the recent homeowner survey – more to come after the feedback is compiled.**
12. Adjournment **9:32 AM**