

# **APPROVED FEBRUARY 8, 2019**

**Carillon Beach Association  
115 Market Street – Suite 212  
Carillon Beach FL 32413**

## **Minutes of Board of Directors Meeting**

**December 13, 2018  
Carillon Beach Meeting House  
407 Village Way  
Carillon Beach FL 32413**

**Call to order: The meeting was called to order by Tom Clark, Board President, at 9:42 am.**

- 1. Call of Roll, Establishment of Quorum**  
Tom Clark, Rich Coad, and Steve Nail were present in person; Peter Kircher and Gary Smith were present by speakerphone. With all Board members present, a quorum was established. Also present in person were Rob Braniff/HOA Manager, Nicole Fendley/Administrative Assistant, Aaron White/Dunlap Shipman PA and two owners.
- 2. Proof of Due Notice of Meeting**  
R. Braniff presented notarized affirmation that the meeting Notice was posted according to Florida Statutes.
- 3. Approval of Meetings' Minutes**  
S. Nail made a motion to waive the reading of the Minutes of the meetings of November 16, 2018 and to accept them. The motion was seconded by R. Coad and it passed unanimously.
- 4. Officer, Staff and Committee reports were given.**
- 5. R. Coad made a motion to adopt the Rules Addition regarding Designation of Homeowner Representative, Rental Company and Emergency Contact Information which was distributed to owners on November 28, 2018. The motion was seconded by S. Nail and passed unanimously.**
- 6. Aaron White, Attorney for CBA gave an update on the Pinnacle Port Sales Tax assessments. He will continue to forward communications as he gets them from Pinnacle Port.**
- 7. The Board excused the owners and went into Executive Session at 11:45 p.m. to discuss Staff pay rates and the Maintenance Contract for 2019.**
- 8. The Meeting adjourned at 1:35 p.m. with the next Board Meeting scheduled for Friday, February 8th at 9a.m.**