

# **APPROVED AUGUST 23, 2018**

**Carillon Beach Association  
115 Market Street – Suite 212  
Carillon Beach FL 32413**

## **Minutes of Board of Directors Meeting**

**July 5, 2018**

**Held at 115 Carillon Market Street, Suite 212**

**Carillon Beach FL 32413**

### **Call to order**

The meeting was called to order by Tom Clark, Board President, at 8:42 am.

#### **1. Call of Roll, Establishment of Quorum**

Tom Clark, Rich Coad and Gary Smith were present in person; Steve Nail and Peter Kircher were present by speakerphone. With all Board members present, a quorum was established. Also present in person were Rob Braniff/HOA Manager, Administrative Assistant, Nicole Fendley, Dan Wojcik, Pinnacle Port Board of Directors/Gate Audit Committee and seven owners.

#### **2. Proof of Due Notice of Meeting**

R. Braniff presented notarized affirmation that the meeting Notice was posted according to Florida Statutes.

#### **3. Approval of Meetings' Minutes**

P. Kircher made a motion to waive the reading of the Minutes of the Operational and Town Hall Meetings of June 1, 2018 and to accept them. The motion was seconded by R. Coad, and it passed unanimously.

#### **4. Suspension of Voting Rights**

G. Smith made a motion to suspend the voting and amenity privileges for the following properties which are at least 90 days delinquent in paying their assessments: C-11, M-04, R-18, S-10, 100-305, CI-205, CI-210 and CI-310. The motion was seconded by R. Coad, and it passed unanimously.

#### **5. Financial Report**

Treasurer P. Kircher reported that the Association budget is on track and in order; CBA is in a sound financial state. He noted that expenses are in line with the budget.

#### **6. Social Media Report**

Tammi Thomas presented a power point presentation which included number of website views and facebook statistics for Spring/Summer 2018 compared to 2017. Numbers continue to increase.

#### **7. Storm Water Collection Boxes**

P. Kircher made a motion to proceed with fabrication and installation of 4 (four) storm water collection boxes not to exceed the proposed amount of \$31,700 and to be paid out of Reserve funds. The target date of completion is August 20, 2018. The motion was seconded by G. Smith and passed unanimously.

8. **Social Media Proposal for Wi-Fi and Beach Cameras**  
G. Smith made a motion to obtain new proposals, due to the expiration term of the previous proposal, from Comcast for providing cameras and WIFI access in various locations, specifically the pool and beach areas. When costs are presented to the board, they may then choose which capabilities are implemented. The motion was seconded by R. Coad. The motion passed with P. Kircher abstaining.
  
9. **Carillon Beach Paving Plan**  
P. Kircher made a motion to accept the proposal from Buchanan and Harper, Engineers to develop scope of work, conduct contractor solicitation, including bid management, review and recommendation for the paving of approximately 12,000 feet of Parkshore Drive not to exceed \$20,000 and to be paid from Reserve funds. The motion was seconded by S. Nail and passed unanimously.
  
10. **Striping Contract**  
Gary Smith made a motion to accept the bid amount of \$2,120, with Pinnacle Port paying ½, to stripe the streets of the entrance and exit lanes. The motion was seconded by R. Coad and passed unanimously.
  
11. **Purchase of Replacement Maintenance Golf Cart**  
P. Kircher made a motion to purchase a replacement maintenance golf cart, due to repairs of a 20+ year old cart exceeding the value of the cart, from Panama City Golf Carts with a 2014 EZGo in the amount of \$4,966.10. The motion was seconded by R. Coad and passed unanimously.
  
12. **Golf Cart Rentals**  
G. Smith made a motion to modify the SoWal Beach Buggys contract increasing the maximum cart rental inventory allowed in Carillon from 25 to 30 beginning Memorial Day and ending Labor Day. The motion was seconded by R. Coad and passed unanimously.
  
13. **Wedding Vendor Contract – Renewal and Pricing**  
S. Nail made a motion to amend the wedding vendor contracts regarding pricing structure as per provided schedule of rates for 2019-2021. Motion was seconded by P. Kircher and passed unanimously.
  
14. **The Board went into executive session at 12:20pm.**
  
15. **The meeting was adjourned at 1:30pm.**

The next Board meeting is scheduled for Thursday, August 23, 2018 at 8am.