

APPROVED NOVEMBER 16, 2018

**Carillon Beach Institute
115 Market Street – Suite 212
Carillon Beach FL 32413**

Minutes of Board of Directors Meeting

**October 19, 2018
Carillon Beach Meeting House
407 Village Way
Carillon Beach FL 32413**

Call to order: The meeting was called to order by Tom Clark, Board President, at 9:00 am.

- 1. Call of Roll, Establishment of Quorum
Tom Clark, Rich Coad, and Steve Nail were present in person; Peter Kircher and Gary Smith were present by speakerphone. With all Board members present, a quorum was established. Also present in person were Rob Braniff/HOA Manager, Nicole Fendley/Administrative Assistant and two owners.**
- 2. Proof of Due Notice of Meeting
R. Braniff presented notarized affirmation that the meeting Notice was posted according to Florida Statutes.**
- 3. Hurricane Disaster Relief Fund
P. Kircher made a motion to allow Chris Coad, coordinator of the newly established disaster relief fund, and committee members Cami Nail, Claude Scarbrough, Suzanne Smart and Steve Trimble the authority to distribute funds based on urgent needs of local persons directly affected by Hurricane Michael. S. Nail seconded the motion and it passed unanimously.**
- 4. The Meeting was adjourned at 9:32 pm.**