

# **APPROVED MARCH 22, 2018**

**Carillon Beach Institute  
115 Market Street – Suite 212  
Carillon Beach FL 32413**

## **Minutes of Board of Directors Meeting**

**February 23, 2018  
Held at 109 Village Way  
Carillon Beach FL 32413**

### **Call to order**

The meeting was called to order by Tom Clark, Board President, at 8:05 am.

### **1. Call of Roll, Establishment of Quorum**

Tom Clark and Rich Coad were present in person; Gary Smith, Peter Kircher and Steve Nail were present by speakerphone. With all Board members present, a quorum was established. Also present in person were Don Jones/HOA Manager and Nicole Fendley/HOA Administrative Assistant. Present during all or part of the meeting were owners Chris Coad (378 Beachside Drive), Doug Durden (286 Beachside Drive), Greg Nye (114 Carillon Avenue), Lisa Fisher (110 Carillon Circle) and Marie Paschal (296 Beachside Drive).

### **2. Proof of Due Notice of Meeting**

D. Jones presented notarized affirmation that the meeting Notice was posted according to Florida Statutes.

### **3. Approval of Meetings' Minutes**

R. Coad made a motion to waive the reading of the Minutes of the meeting of December 29, 2017 and to accept them. The motion was seconded by P. Kircher, and it passed unanimously.

### **4. Financial Report**

Treasurer P. Kircher reported that the Institute budget is on track. He noted that there appears to be a potential for increased wedding revenue this year.

### **5. The Meeting was adjourned at 8:11 am.**