

## Carillon Beach Institute / Association

Board Meeting Agendas / Fri., November 6<sup>th</sup> at 1:00pm / Online Platform

**Approved Minutes** (at Dec. 12<sup>th</sup> Board Meeting)

### Carillon Beach Institute Meeting Agenda

1. Call to Order – R. Dunn 1:01 pm
2. Call of Role / Establishment of Quorum – R. Dunn R. Dunn, S. Nail, K. Ross in attendance (S. Guidry joined later in meeting)
3. Proof of Due Notice of Meeting – R. Braniff Meeting Noticed outside of 48 hrs electronically and on association kiosk
4. Approval of Minutes from August 27<sup>th</sup> Meeting – R. Dunn **Motion: K. Ross / 2<sup>nd</sup>: S. Nail / Vote: 3-0 in favor**
5. Board Director Vacancy Appointment – R. Dunn **(5 min.)** Aaron White discussed protocol for appointing Board Director. Discussion among Board regarding the three candidates that had stepped forward. **Board Voted and Bob Thomas was appointed as a Board Director**
6. CBI Financials / 2020 Report & 2021 Budget Proposal – S. Nail **(15 min.)** No monthly financials. General comments on budget. Need to discuss/approve budget before New Year.
7. 2021 Capital Projects / Meeting House & Bell Tower Renovations – R. Braniff **(15 min.)** Rob Braniff discussed and showed a new Master Amenities Project List based on O’Connell Engineering inspections and will utilize this as a guiding light moving forward, reporting monthly to the Board regarding progress and also estimates for Board approval. Mike Hunnicutt discussed update to the Meeting House condition and plans to open up a wall to assess damage. **Motion: K. Ross – To collect three bids from approved builders (approved at the time of contract award) / 2<sup>nd</sup>: S. Nail / Vote: 5-0 in favor**
10. Adjournment 2:15 pm

### Carillon Beach Association Meeting Agenda

1. Call to Order – R. Dunn 2:15 pm
2. Call of Role / Establishment of Quorum – R. Dunn All Board Directors Present

3. Proof of Due Notice of Meeting – R. Braniff Meeting Noticed outside of 48 hrs electronically and on association kiosk
4. Approval of Minutes from August 27<sup>th</sup> Meeting – R. Dunn **Motion: K. Ross / 2<sup>nd</sup>: S. Guidry / Vote: 5-0 in Favor**
5. Board Director Vacancy Appointment – R. Dunn **(5 min.)** Although Board voted earlier in CBI portion of meeting, the board had to vote again in CBA portion. **Board Voted and Bob Thomas was appointed as Board Director**
6. CBA Financials / 2020 Report & 2021 Budget Proposal – S. Nail **(15 min.)** No monthly financials. General comments on budget. Need to discuss/approve budget before New Year.
7. Security / Securing Carillon Pools – R. Braniff **(10 min.)** Rob Braniff led discussion on Pools security during the summer and findings on round checks. Gave rough estimates on fitting all pool gates with digital code locks. Approximate cost to community would be \$10k for securing all pool gates. Rob will present to Board at an upcoming board meeting.
8. Community Beautification & Maintenance Report – R. Braniff **(10 min.)** Gave report on new consistent weekly maintenance reports to board with photos to show progress in the community. Also, the plan to include a portion of these reports to community in each GM Monthly Report
9. Homeowner Comments – (Related to Agenda Topics) **(10 min. / 2 min per person max.)** No Comments from Homeowners
10. Adjournment 2:43 pm