

Carillon Beach Institute / Association

Board Meeting / Wednesday, October 23rd 8:00am / Meeting House

APPROVED Minutes (at 19 Nov. Mtg)

Carillon Beach Institute Meeting Agenda

1. Call to Order – T. Clark Meeting called to order at 8:04am
2. Call of Role / Establishment of Quorum – T. Clark 4 Present (3 in Person / 1 on Phone) S. Guidry not in attendance
3. Proof of Due Notice of Meeting – R. Braniff Meeting Noticed outside of 48 hrs by posting on HOA Board and sent out by email.
4. Approval of Minutes from September 6th Board Meeting – T. Clark Motion to Approve Minutes from Sept. 6th CBI/CBA Meeting (R. Coad) / Second (G. Smith) / Vote: 4-0 in favor
5. Meeting House Repairs Update (Roof Opinion, etc...) R. Coad / R. Braniff Rob gave an update as to the roof inspection by Coastal Metal Roofing. / Mike Hunnicutt gave an update including drawings of scope of work for repairs. He also had a loose estimate, and would continue by getting one of the potential bidders for the job to do their own estimate.
6. Meeting House Remodel Financing Options – S. Nail Steve presented financing options for the Meeting House repairs by Power Point
7. Tour of Homes – T. Clark Tom presented that the plans for the Tour of Homes will commence and take place in 2020. No board vote was needed, but a consensus was met.
8. Adjournment Meeting was adjourned at 8:52am

Carillon Beach Association Meeting Agenda

1. Call to Order – T. Clark Meeting called to order by R. Coad at 8:52am
2. Call of Role / Establishment of Quorum – T. Clark 3 Present (2 in Person / 1 on Phone) T. Clark and S. Guidry not in attendance
3. Proof of Due Notice of Meeting – R. Braniff Meeting Noticed outside of 48 hrs by posting on HOA Board and sent out by email.
4. Approval of Minutes - Meeting Minutes for September 6th BOD Meeting – T. Clark Motion to Approve Minutes from Sept. 6th CBI/CBA Meeting (G. Smith) / Second (R. Coad) / Vote: 3-0 in favor

5. Officer, Staff, and Areas of Focus Committee Reports (may include, but may not be limited to):
 - A) President's Report: (T. Clark) (Not Present)
 - B) Financial Report: (S. Nail) (May have been in Budget Mtg) Steve reported that Warren Averett is still working on finalizing the 2018 Audit with Carr Riggs and that association finances are looking solid to end the year with the exception of a couple areas that are being looked into.
 - C) DRB / Construction: (R. Coad) Rich reported on the study/exploration into Builder Deposits being held and that a good report should be in place by year end. Rich also reported that the DRB turnover discussion continued with he, Tom and Aaron White and that a letter to the developer was going out.
 - D) Roads Project Update / Social Media: (G. Smith) Gary gave a presentation on status of work done on the Roads Project to date, work scheduled to take place and also his meeting scheduled with the developer on the phasing of the piping on Sandysshore
- E) Landscaping / Social Events: (S. Guidry) a) Holiday Décor Install Date / Maintenance Team Efforts b) Christmas Tree Lighting Events Update e) Winter Gathering date? Committee? Guidry not present / Rob gave report outs on Christmas Décor Install Date of Nov. 6th and that our Maintenance Team was wrapping trees at the circle and at the Meeting House / Village Green
 - F) Manager's Report (R. Braniff) Rob reported on office transition with Warren Averett and status on conditions working solo in the offices.
6. Winter Gathering Final Details / Options – S. Guidry / R. Braniff Rob gave an update on caterers and options to do either a Dec. 29th or Dec. 31st Winter Gathering. The Board asked S. Guidry to do a written plan to the Board.
7. Pickleball Striping Tennis Courts – R. Braniff Rob presented the proposal to have one of the tennis courts striped for Pickleball and pickleball nets purchased. Motion: (G. Smith) To have American Tennis Courts stripe one of our tennis courts for Pickleball including two portable pickleball nets, for the amount of \$1,900.00 / Second: (R. Coad) / Vote: 3-0 in Favor
8. Beach Service Contract – R. Braniff / G. Smith (Competitive Doc and roll-out details) Gary spoke about the addendum to the contract with Ed's Beach Service that was developed, but also the bid given by another vendor. The consensus leaving the meeting was to go ahead with a competitive solicitation.
9. Green Earth Smart Water Proposal / ROI Study – S. Guidry / G. Smith Gary gave a presentation (Power Point) on the Smart Water Irrigation system. At the end of the presentation after talking about the impending FDOT Path being constructed on Hwy 98,

it was decided to wait until we have more information, which could change the scope of the project to begin with.

10. Coastal Cars & Carts Presenting / Gary Ellis Gary Ellis reported about the Golf Cart Fire in the community with one of the Coastal Fleet. He gave the association data and plans to move forward with safety enhancements to the fleet.
11. Bay County Pedestrian Path Update – R. Braniff Rob updated the board on the upcoming public hearing by the FDOT on the proposed Bike/Pedestrian Path on Hwy. 98. Rob said he would attend the hearing and bring back any materials that were presented and share with the Board and community.
12. Bay County Fire Inspector Hydrants Compliance – R. Braniff Rob updated the board of 4 Fire Hydrants that are not compliant with the Bay County Fire Inspector. This will necessitate 4 owner fences being retro-fitted to become compliant. Rob to communicate with owners and have the retro-fitting to be taken care of by the association.
13. Owner Comments: (Limited to 15 minutes, and 2 minutes per person)
14. Adjournment Meeting was adjourned at 12:08 pm

Next Meeting Date: To Be Determined